



SPRINGFIELD

NEBRASKA

Building Permit Application

Permits are valid for six months from the date of issue.

Date _____

Applicant Name _____

Home/Bus. Phone _____ Cell Phone _____

E-mail Address _____

Property Owner _____

Address _____ Parcel # _____

Legal Description _____
Lot _____ Block _____ Addition _____

Tax Lot _____ Section _____ Township _____ Range _____

Contractor _____ HVAC _____
Name _____ Phone _____ Name _____ Phone _____

Plumbing _____ Electrical _____
Name _____ Phone _____ Name _____ Phone _____

☐ New Home Construction ☐ Commercial Construction*: IBC Occ Group: _____ IBC Const. Type: _____

*See note on page 2 regarding additional permits required

☐ Addition ☐ Interior Remodel/Finish Basement ☐ Fence**/Retain Wall ☐ Deck ☐ Roof/Cover _____
**See note on page 2 regarding fences (Ice & Water Shield brand)

☐ Yard Shed ☐ Detached Garage/Pole Barn ☐ Sprinkler System ☐ Pool (above/in) ☐ Demo ☐ Curb Cut/Grind
(Curb Cut is a \$50 fee and requires a separate \$125 check to be returned upon final inspection approval; no fee for curb grind)

☐ Other (describe work) _____

Length _____ Width _____ Height _____ Type of Materials _____

SF (main level) _____ SF (second level) _____ SF (garage) _____

SF (bsmt-fin) _____ SF (bsmt-unfin) _____ SF (cov deck/patio/porch) _____ SF (deck) _____

Water Meter Size _____ Water Tap Size _____ Sewer Tap Size _____

Total Value of proposed work \$ _____ (include all trades, materials, labor)

(Continued on reverse)

OFFICIAL USE ONLY

Permit
Number _____

Zoning
District _____

☐ City Limits ☐ ETJ

Submittal Requirements

To obtain a permit, please submit this completed application along with the following to City Hall:

- ☐ Two complete sets and one electronic version of building plans, including mechanical, plumbing, and/or electrical information, if applicable. Plans must include square footage information for the house, basement, garage, deck, etc.
- ☐ Two plot plans of the property showing the property lines, the location and square footage of all structures on the property, and the distance from the new structure to all property lines and existing structures.
- ☐ Signed ResCheck/ComCheck (energy efficiency report for new construction only) based on currently adopted code.
- ☐ See appropriate building permit information handout for specific requirements needed for your project.
- ☐ Sanitary Improvement District (SID) and/or Property Owners/Homeowners Association (POA/HOA) written approval of building plans.

***Commercial and Multi-Family Dwelling/Apartment Building Permit Applications:** The applicant is responsible for obtaining proper permits from the Nebraska State Fire Marshal. **NOTE:** When commercial building plans are submitted, please remember to apply with the State Fire Marshal as well. All commercial projects require a State Fire Marshal Report prior to final inspections.

****Fences:** A separate permit application must be submitted for a fence, regardless of if fence is for commercial property or residential property.

NOTE: Please check <https://ea.nebraska.gov/do-i-need-architect-or-professional-engineer-my-project> to determine if you need to have drawings stamped by a licensed architect or professional engineer.

Any construction in the City of Springfield must meet front, side, street-side and rear yard setback requirements. These setback requirements differ by zoning district.

If the property is located within a Sanitary Improvement District (SID) and/or Property Owners/Homeowners Association (POA/HOA), please have the developer approve the building plans and stamp/sign each copy. If the property is located within a homeowners association, please check with the association for covenant requirements.

For information on the setback requirements for your property, please contact City Hall.

Springfield City Hall
(402) 253-2204

The City of Springfield contracts with the Sarpy County Building Department for inspection services. **For construction, building plan or electrical questions, or to schedule building inspections, please contact:**

Sarpy County Building Department
(402) 593-1555

For utility tap and curb cut questions and inspections, please contact:

Springfield City Hall or City Maintenance Department
(402) 253-2204 (402) 253-2992



SPRINGFIELD

NEBRASKA

Mechanical/HVAC, Plumbing & Electrical Application

Supplement to Building Permit Application

Date _____

Building Permit No. _____

Applicant Name _____

Home Phone _____ Business Phone _____ Cell Phone _____

Project Address _____

_____ One or Two Family Dwelling _____ Multi-Family Dwelling/Apartments _____ Commercial/Industrial

Mechanical Fixtures

Description	Fee \$	QTY	Total \$	Description	Fee \$	QTY	Total \$
new Furnace/Heater (btu/hr)				absorption/Evaporative cooling	12.30		
up to 100k Btu/h	17.05			air handlers (cfm)			
over 100k Btu/h	21.01			up to 10,000 cfm	12.30		
a/c or heat pump	17.05			over 10,000 cfm	20.90		
ventilation fan w/ duct	8.35			boilers, compressors			
alteration of ductwork	12.30			up to 3 hp	16.95		
wood burning fireplace	12.30			greater than 3 hp and up to 15 hp	31.35		
heating appliance	17.05			greater than 15 hp and up to 30 hp	43.00		
miscellaneous equipment	12.30			greater than 30 hp and up to 50 hp	64.00		
incinerator	16.70			over 50 hp	107.00		
refrigeration unit	17.05			mechanical issuance fee	30.00	1	30.00
cooling or absorption unit	17.05						
commercial exhaust hood w/ duct	12.30			Total Mechanical Permit Fee			

Plumbing Fixtures

Description	Fee \$	QTY	Total \$	Description	Fee \$	QTY	Total \$
toilet	11.00			miscellaneous gas appliance	11.00		
urinal	11.00			private septic system	100.00		
tub and/or shower	11.00			private well	100.00		
sink or lavatory	11.00			sand/oil/grease interceptor	22.25		
kitchen sink w/disposal	11.00			kitchen grease trap	22.25		
laundry tub	11.00			water treatment/softener	5.25		
clothes washer	11.00			water piping alter/repair	5.30		
drinking fountain	11.00			lawn sprinkler w/backflow preventer	16.50		
floor drain	11.00			backflow preventer 2" or less	13.75		
roof drain	11.00			backflow preventer greater than 2"	27.60		
miscellaneous plumbing fixture	11.00			public pool	102.25		
sanitary sewer/repair	5.25			public spa	68.00		
electric water heater	13.75			private pool	68.00		
gas water heater	13.75			private spa	34.00		
*((\$7.00 first 5 outlets; \$1.25 each 6 and up)				Plumbing issuance fee	30.00	1	30.00
gas piping system (# of outlets)	*						
gas fireplace	11.00			Total Plumbing Permit Fee			

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Electrical Fixture Application on page 2

Electrical Fixtures

Description	Fee \$	Qty	\$ Total	Description	Fee \$	Qty	\$ Total
*(first 20 @ \$1.25/each, \$.90/each for 21 and up)				Services			
# of outlets	*			> 600 volts up to 200 amps	35.05		
# of switches	*			< 600 volts 200 to 1000 amps	71.45		
# of light fixtures	*			< 600 volts over 1000 amps	142.95		
Fixed Elec. Appliances	5.45			Power Apparatus			
Private Swimming Pool	49.50			(rating of HP, kW, kVA or KVAR)			
Sign (one branch circuit)	28.30			1 and under	5.45		
Pre-connect	30.00			over 1 and not over 10	14.10		
Temporary Power	30.00			over 10 and not over 50	28.30		
Power Outage	27.00			Up to 50 and not over 100	56.90		
Miscellaneous Apparatus/conduit	20.95			over 100	85.65		
				Electrical Issuance Fee	30.00	1	30.00
				Total Electrical Permit Fee			

Describe work being done: _____

Electrical Contractor: _____

Address: _____ Phone No. _____

Electrical License No. _____ Expiration Date: _____ Issuing Authority: _____

Only a homeowner that resides in the dwelling where work is being done is permitted to act as a contractor.

All other projects require a Licensed Electrician.

I hereby state that the information submitted on this application is accurate and correct. I recognize that the issuance of this building permit shall not grant approval to violate any of the provisions of the building codes or zoning ordinances enforced by this jurisdiction, state or federal law, and that this permit shall not prevent the building official from requiring construction to be in compliance with all applicable code provisions during field inspections. The building permit is issued for the express purpose of work stated on this application and shown on the approved plans. Any changes to the construction plans that affect area or scope of work shall be approved by the building official prior to construction and may require separate permit application.

Applicant Name (Print clearly): _____ Signature: _____

Person to answer questions regarding construction drawings and other code compliance questions.

Contact Name (Print clearly): _____ Phone: _____ Fax: _____

Contact email: _____

Office Use Only	
Mechanical	
Plumbing	
Electrical	
Sheet Total	